

Report of the Leader on Decisions taken by Executive Members and the Joint Strategic Committee since the last meeting of Council

A Decisions Taken by Individual Executive Members

Listed below is a summary of decisions taken by the individual Executive Members since the despatch of the agenda for the last Council Meeting. Full details can be found on the Executive Members and Portfolios, Reports and Decisions webpage <http://www.adur-worthing.gov.uk/meetings-and-decisions/committees/worthing/cabinet-member-decisions/>

Leader

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Executive Member for Regeneration

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Executive Member for Resources

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Executive Member for Customer Services

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Executive Member for the Environment

W/ENV/003/14-15 Declaration of new expanded Air Quality Management Area

Executive Member for Health and Wellbeing

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B. Decisions taken by the Joint Strategic Committee on 04 November 2014

Items related to Adur District Council are not reproduced on this agenda

Full details can be found: www.adur-worthing.gov.uk/your-council/

The matters not appearing elsewhere on the agenda:

JSC/061/14-15

Proposal for Adur and Worthing Councils to become Corporate Members of West Sussex Credit Union

Decision

The Joint Strategic Committee

- 8.1 -
- 8.2 approved the proposal that Worthing Borough Council becomes a Corporate Member of WSCU, depositing a sum of £25,000 in WSCU from the Capacity Issues Reserve and that the WSCU Corporate Membership scheme be added to the capital programme;
- 8.3 delegated authority to the Director for Communities to act as Adur and Worthing Councils Designated Representative in accordance with WSCU's Corporate Accounts Membership Policy;
- 8.4 -
- 8.5 -
- 8.6 approved that the Treasury Management Policy for Adur and Worthing Councils be amended to:
 - i) include the WSCU on the list of approved counterparties for investment purposes;
 - ii) add the acquisition of shares in the WSCU to the list of approved non-specified investments, with a maximum maturity period of 10 years;
 - iii) –

JSC/062/14-15

2nd Capital, Revenue Budget and Performance Monitoring 2014/15

Decision

The Joint Strategic Committee:-

- (a) noted the report and projected outturn position for the Joint, Adur and Worthing Revenue Budgets and proposed use of reserves (Appendix 1b and 2b);
- (b) –
- (c) With respect to the Capital Investment Programme for Worthing Borough Council
 - (i) noted the reprofiling of the Worthing Borough Council capital schemes listed in paragraph 9.2 and Appendix 7, and the possible reprofiling of capital schemes as listed in paragraph 9.3;
 - (ii) approved the ring-fencing of £60,000 s106 receipts and the Coastal Communities Fund Grant of £90,000 for the Colonnade House Project as advised in paragraph 9.4.2;

- (iii) approved the virement from the DDA Town Hall Gordon Room access budget to fund the DDA compliant public conveniences on the seafront as advised in paragraph 9.4.3;
- (iv) approved the addition of the external funding of £10,000 from Worthing Scope to the capital project to provide DDA compliant public conveniences on the seafront as detailed in paragraph 9.4.3;
- (v) noted that the Chief Executive had exercised urgency powers to include a capital scheme to resurface the Goring Road Car Park in the 2014/2015 Capital Investment Programme as detailed in paragraph 9.4.1;
- (vi) approved the purchase and inclusion of the Electoral Services software in the 2014/2015 Capital Investment Programme funded from 2013/2014 underspends carried forward to 2014/2015 as detailed in paragraph 9.4.4.

JSC/063/14-15 Progress Report on the Future Provision of Leisure Services in Worthing

Decision

The Joint Strategic Committee noted the progress being made to transfer Worthing Borough Council's Leisure Services to South Downs Leisure Trust with effect from 1st April 2015.

JSC/067/14-15 Shoreham Airport Negotiations Update

Decision:

The Joint Strategic Committee:-

- 6.1 noted that the scheme approved by the Joint Strategic Committee on 5th March 2014 was not proceeding;
- 6.2 formally postponed the £1 million deferred consideration until the first new unit of any permitted development on the airport land was capable of occupation;
- 6.3 that interest be charged on the £1 million deferred consideration from the original due date of 16th September 2013 at a commercial rate compounded annually;
- 6.4 agreed that the Council, subject to a payment of a suitable premium (such value to be assessed and agreed by the Director for the Economy in consultation with the Executive Member for Resources) enters into an agreement to relax the user covenant to enable the use of any completed development as a City Deal Growth Hub upon:-
 - i. Completion of the development; and
 - ii. Payment of the £1 million deferred consideration together with accrued interest.

- 6.5 agreed that the Council enters into a formal deed of variation or deeds of variation to effect the recommendations set out in this report, the terms of which are to be approved by the Director for the Economy and the Solicitor to the Council in consultation with the Executive Member for Resources.
- 6.6 agreed that the Council enters into the agreements above for the deferred payment and the contract to allow a deed or variation to the user clauses subject to the inclusion of a termination clause which allows the Council, or Brighton & Hove City Council, to terminate the agreements from July 2015 in the event that practical completion of the Terminal Building and Municipal Hanger improvements set out in the schedule of dilapidations is not achieved by July 2015.

C. Decisions Taken by the Joint Strategic Committee on 02 December 2014

Full details can be found: www.adur-worthing.gov.uk/committee/cab-docs-joint-strategic.htm

Items relating to Adur District Council are not reproduced on this agenda

JSC/072/14-15 “Surf’s Up” : a 2-year programme to deliver the Catching the Wave ambition

Decision

The Joint Strategic Committee

- 5.1.1 noted and endorsed “Surf’s Up” as a prioritised 2 year programme of strategic activity for officers to deliver;
- 5.1.2 requested 6-monthly updates on progress against the commitments (allowing at each 6 month review for the refresh of commitments that have been completed or where circumstances have changed);
- 5.1.3 requested that the Communications Team turn “Surf’s Up” into a “living document” that is widely and skilfully communicated internally to all staff and Members and to key external stakeholders.

JSC/073/14-15 Outline 5-Year Forecast and Savings Proposals

Decision

The Joint Strategic Committee:-

- (i) noted the current 5 year forecast;
- (ii) approved the proposed savings as set out in appendix 3.

JSC/078/14-15 Rethinking Parks: A Framework for the Future Provision of Open Space, Sport and Recreation Facilities in Adur and Worthing

Decision:

The Joint Strategic Committee:-

- i) noted the Open Places, Sport and Recreational Strategy for Adur and Worthing Councils;
- ii) agreed that the Strategy be adopted as background evidence for the emerging Adur Local Plan and the Worthing Local Plan and the recommendations used to prioritise future provision and improvements to existing provision;
- iii) -
- iv) noted the consultation that had taken place with the Bowling Clubs based at Field Place;
- v) delegated to the Director for Communities, in consultation with the Worthing Executive Member for Environment, authority to agree the arrangements for the future provision of Bowls at Field Place, which will include the provision of 1 Club Room and 1 Green.

JSC/079/14-15 Tackling the Community Impact of Gypsy and Traveller Unauthorised Encampments in Adur and Worthing

Decision:

The Joint Strategic Committee:-

- (i) noted the actions being taken to tackle the community impact of Gypsy and Traveller Unauthorised Encampments in Adur and Worthing;
- (ii) delegated authority to the Director for Communities, in consultation with the Solicitor to the Council and the Chief Finance Officer, to approve, and enter into, the agreement relating to the management of a Gypsy and Traveller Transit Site at Westhampnett, and the Enforcement and Legal proceedings relating to unauthorised encampments, on behalf of Adur and Worthing Councils;

- (iii) delegated authority to the Director for Communities, in consultation with the Solicitor to the Council and the Chief Finance Officer, to approve the West Sussex Multi-Agency Enforcement Protocol on behalf of Adur and Worthing Councils;
- (iv) -
- (v) delegated Adur District Council and Worthing Borough Council's legal services function, in so far as they relate to the enforcement of unlawful encampments, to West Sussex County Council.

JSC/081/14-15 WSCC Tender for the Provision of Telecare Services across West Sussex: A Service and Business Development Opportunity

Decision:

The Joint Strategic Committee:-

- (i) -
- (ii) -
- (iii) agreed that in the event that it was desirable for Worthing Borough Council to enter into a form of sub-contract with CDC for the provision of the Telecare Services on the same terms and for the same purpose, such a sub-contract be approved;
- (iv) approved the creation of a budget to hold the costs and income associated with the Telecare subcontract.

JSC/082/14-15 Proposal for a Shared Legal Service – Proceeding to develop a full business case

Decision:

The Joint Strategic Committee:-

- (i) noted the contents of the report and its appendix;
- (ii) agreed to receive a further report and detailed business case in February 2015;
- (iii) agreed in principle to change the way in which the Councils' legal service was provided, subject to Joint Strategic Committee approving the business case;
- (iv) agreed to the implementation of the transitional arrangements of the Councils working together with iESE and Aylesbury Vale District Council, including the secondment of staff, as identified in appendix 1 of the report.

JSC/083/14-15 *Building Engagement through vibrant communications* : A Communications Strategy for Adur & Worthing Councils

Decision:

The Joint Strategic Committee:-

- (i) noted and endorsed the Communications Strategy 2015 – 2018 as the framework for the development of the Councils' communications function;
- (ii) approved and adopted the revised Social Media Policy, allowing Officers to effectively expand the use of social media in a structured, managed way for the benefit of the Councils, and the Councils' customers;
- (iii) approved the Visual Identity Guidelines to guide the Councils' improvement of the way that customers relate visually to the work of the organisations, officers and partners.

D. Urgent Decisions taken by the Executive

Local Authorities (Executive Arrangements) (Access to Information) (England) Regulations 2000 (as amended)

The following is reported to Council:

Joint Strategic Committee 4 November 2014
Shoreham Airport Negotiations Update

Councillor Paul Yallop
Leader of the Council